

City of Bellbrook

2021 Farmers Market Vendor Application

The city of Bellbrook is excited to host the 4th annual Bellbrook Farmers Market, and we appreciate your interest in helping to cultivate community partnership. Below outlines the rules, guidelines, and application for the 2021 Bellbrook Farmers Market.

The 2021 Market will be held on Saturday dates listed below from 10:00am-1:00pm at the City Administrative Building located at 15 East Franklin Street (SR 725) in the heart of downtown Bellbrook.

Vendor Contact Information

Name: _____

Company/Vendor Name: _____

Address: _____

Phone: _____ Email: _____

Best way to contact: Phone Email

Market Dates

Please fill in the Saturdays (June to September) you expect to attend

June 12th June 26th July 10th July 24th August 14th

August 28th September 11th September 25^h

I would like to participate as a(n):

Artisan Grower/Producer Retail Food Vendor Musician

Please briefly list the products you intend to sell:

Vendor Agreement

I, _____ (vendor name/vendor representative), agree to indemnify the Bellbrook Farmers Market, the City of Bellbrook, Bellbrook by Design and any of its officers, directors, employees, and agents from and against all liability or loss, or from judgments arising from Vendor's operations at the Bellbrook Farmers Market. I understand that the city of Bellbrook reserves the right to require proof of commercial general liability insurance.

I understand that by signing below, I agree that I have read and will abide by the Market rules as explained above. I also understand that any violation of the above terms could result in the dismissal as a Bellbrook Farmers Market vendor.

Vendor Signature: _____

Printed Name of Vendor: _____

Date: _____

Please return printed and signed application:
Via mail to: 15 E. Franklin Street, Bellbrook, Ohio 45305
Via email to: Pam Cook: pcook5609@gmail.com

Office use only:
[] Approve
[] Disapprove

Signature: _____ Date: _____

Market Rules

Bellbrook Farmers Market strives to provide the opportunity for local farms and businesses to congregate and participate in a community gathering that promotes their hard work. Together we can build a partnership between city, citizenry, and local businesses that help each other grow to their best potential.

I. Goals/Vision

- Cultivate a sense of partnership between local agriculture, area businesses, and citizens
- Support small business
- Promote education on local agriculture and farming practices, sustainability within the community, and how shopping local affects the community
- Build a strong community
- Provide a safe environment for patrons to shop local goods

II. Vendor Responsibilities

- Vendors must research and obtain any appropriate permits required by the Greene County Public Health/the state of Ohio for the goods/products being sold at the Market
- Vendors must inform the Market Manager of any dates that they cannot attend a week in advance
- Vendors must bring their own set-up materials including chairs, tables, tent, and any other items the vendor deems necessary—there is no electricity on-site; please plan for this should electricity be needed

III. General Guidelines

- Vendors have a 10x10 space at the back of their vehicle
- Vendors shall plan to arrive and check in with the Market Manager no later than 9:00am on the day of the Market
- Keep market space clean and clear
- Each stall/space shall display vendors' company name clearly
- Vendors must clearly display product prices
- Vendors must ensure products are appropriately labeled based on state and local health department guidelines
- Vendors should plan for rain-or-shine conditions on Market days
- Vendors will receive information on their booth space and instructions on arrival and set-up the Wednesday before the Market at the latest

IV. Safety Precautions

In light of COVID-19, this year's market will need to have adjustments made. We ask that each vendor keep themselves informed on guidelines as they change at the state and local level. Below is a list of precautions that will be in place during the 2020 Bellbrook Farmers Market:

- Booth spacing – Vendor booths will be spaced with an empty parking space in between each booth. This is to promote social distancing while allowing for adequate room for patrons.
- Limit the sale of food to whole, uncut produce and packaged food items.
- All ready to eat foods must be pre-packaged before arriving at the market
- No sampling of any food is permitted
- Vendors are asked to have hand sanitizer at their own booths
- Vendors are recommended to wear gloves