

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

August 6, 2018

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Darryl McGill
Mrs. Elaine Middlestetter
Deputy Mayor Mike Schweller

ABSENT: Mayor Bob Baird
Mrs. Dona Seger-Lawson

This is a summary of the City Council special meeting held on Monday, August 6, 2018. Deputy Mayor Schweller called the meeting to order at 6:00 pm and the clerk called the roll.

Mayor Baird was absent. Mr. McGill made a motion to excuse Mayor Baird. Mrs. Middlestetter seconded the motion. The clerk called the roll. Mr. McGill, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Deputy Mayor Schweller, yes. The motion carried 5-0.

Mrs. Seger-Lawson was absent. Mrs. Middlestetter made a motion to excuse Mrs. Seger-Lawson. Mr. McGill seconded the motion. The clerk called the roll. Mrs. Middlestetter, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Deputy Mayor Schweller, yes. The motion carried 5-0.

RESOLUTIONS

Mr. Greenwood read **Resolution 2018-Z** A Resolution Approving Change Orders and Amending the Total Project Cost for the Upper Hillside Water Main Improvement Project. Ms. Dodd said this resolution will increase the cost that the city will be paying to Brackney Incorporated. She referenced the attached letter from Mr. Mike Murray, City Engineer that outlines the changes. This resolution will also provide for a contingency amount for any other unforeseen items. A special meeting was called to get these resolutions approved so the paving could be completed before fall.

Mr. Schweller asked how they arrived at the \$24,500 contingency amount. Ms. Dodd asked Mr. Murray to speak about this. Mr. Murray said during the design of the project the City staff worked with multiple entities to determine the best way to communicate with the proposed Pressure Reducing Valve Pit. Due to topographic and elevation changes radio connections could not be used back to the water plant or public works building. The City's experience with the cellular providers in the area did not provide sufficient comfort that a reliable cellular connection could be achieved. The only solution was fiber optic cable. Once fiber was determined to be the best, there were two installation options, either buried or aerial installation. The project needed to go out to bid but it still was not determined if the preferred aerial solution was feasible. Mr. Murray said that it has taken about 18 months to receive word from DP&L that they will allow for the installation of the fiber optic cable line on an existing pole. This resulted in a change order to the project. Mr. Murray said the only items left to do are the aerial fiber installation and the paving. After reviewing the project, the amount of \$55,000 was determined to be a good number with \$30,404.25 to cover the upgrade of the fiber optic cable to an aerial installation and other unforeseen items. Mr. Murray said the contingency amount was just an estimated number and it was not for anything specific.

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Mr. Greenwood made a motion to **adopt Resolution 2018-Z**. Mr. Edwards seconded the motion. The Clerk called the roll. Mr. Greenwood, yes; Mr. Edwards, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Deputy Mayor Schweller, yes. The motion carried 5-0.

Mr. McGill **read Resolution 2018-AA** A Resolution Authorizing the City Manager to Enter Into an Amended Service Agreement with IBI Group For Engineering Services on the Upper Hillside Water Main Improvement Project and Waiving Competitive Bidding. Ms. Dodd said this resolution is twofold. The previous City Manager hired IBI Group to perform engineering services in the amount of \$43,000 which is under the competitive bidding amount. Now we are going over that amount with the above change order so we need to waive competitive bidding because we want IBI Group to complete the project. Ms. Dodd said the other part of the resolution is to date we have paid IBI Group over \$42,000 for engineering services and clearly there is more work to do. Mr. Murray requested an increase of \$17,000 for additional engineering services. Ms. Dodd said she is not anticipating this entire amount to be spent but there will be more engineering oversight performed by his company. Deputy Mayor Schweller said Dale Wilson and Ryan Pasley with the Service Department and the engineering firm have done a great job on this project.

Mr. McGill made a motion to **adopt Resolution 2018-AA**. Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mr. McGill, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Deputy Mayor Schweller, yes. The motion carried 5-0.

OPEN DISCUSSION

Ann Beeman,33 Upper Hillside Dr.-She asked if we are on track to finish the project up before school starts. She is also concerned about an open trench that she has in front of her house. She asked if gravel could be put into the trench. Ms. Dodd said the reason of this meeting tonight was to keep the project moving along. Mr. Murry will be in touch with the contractor on Wednesday. He said since we will be going aerial with the fiber optic cable, the open trench will be filled in with gravel. Mr. Murray also said that the paving is likely to start the week of August 20th. The yard restoration will start once the weather turns cooler.

Mrs. Middlestetter wanted to remind everyone to come out to the Lions Club Festival on August 16th - 18th. She invited everyone to come down and enjoy good food and play some games. She also said that the Lions Club does a lot of good things for the community.

Mr. McGill invited everyone out to National Night Out with the Police Department on Tuesday, August 7th at 6:00 pm. This event will be held in front of Dot's Market.

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ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Deputy Mayor Schweller declared the meeting adjourned at 6:28 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council