

BELLBROOK CITY COUNCIL AGENDA
January 9, 2017



City of Bellbrook
15 E. Franklin Street
Bellbrook, Ohio 45305

T (937) 848-4666
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www.cityofbellbrook.org

5:30 pm-Executive Session -Personnel Matter-
Compensation of a Public Official (Annual Performance
Evaluation of the City Manager)

7:00 pm-Regular Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Formal Approval of the City Council Work Session and Regular Meeting Minutes of
December 12, 2016.
5. Mayor's Announcements/Special Guest
6. Public Hearing of Ordinances
7. Introduction of Ordinances
8. Resolutions

Resolution 2017-A A Resolution by the Council of the City of Bellbrook Requesting the County Auditor to Certify the Total Current Tax Valuation of the City of Bellbrook and the Dollar Amount of Revenue that would be Generated by a Specified Number of Mills.
(Edwards)

Resolution 2017-B A Resolution Authorizing the City Manager/Finance Director to File with the Greene County Auditor Requests for Advances of Taxes Collected. (Schweller)

Resolution 2017-C A Resolution Directing the Greene County Auditor to Enter the Delinquent Cost of Weed and Grass Mowing on the Tax Duplicate for the Properties Attached Hereto. (Greenwood)

9. City Manager's Report
10. Committee Reports
 - A. Service
 - B. Safety
 - C. Finance/Audit

D. Community Affairs

- Recommend appointment of Meredith Glick Brinegar to the Board of Zoning Appeals and Property Review Commission, term 2-1-2017 to 1-31-2022.
- Recommend appointment of Denny Bennett to the Planning Board, term 1-1-2017 to 12-31-2021.

11. Old Business

12. New Business

- Accept the resignation of Susan Weeks from the Village Review Board.
- Appoint Dana Duckro to the Village Review Board, term 2-1-2017 to 1-31-2020.
- 2017 Committee Assignments.

13. Open Discussion

14. Adjourn

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Meeting
Work Session
December 12, 2016

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Darryl McGill
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Mr. Mike Schweller
Mayor Bob Baird

This is a summary of the City Council work session held on December 12, 2016 at 6:30 pm.

Mr. Schlagheck and Council discussed the future levy needs and if Council would want to hire a consultant on this matter.

Being no further business the work session ended at 6:52 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

December 12, 2016

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Darryl McGill
Mrs. Elaine Middlestetter
Mrs. Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, December 12, 2016. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **work session minutes and regular meeting minutes of November 28, 2016** Mayor Baird declared the minutes approved as written.

MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST

PUBLIC HEARING OF ORDINANCES

Mrs. Seger-Lawson read Ordinance 2016-13. An ordinance amending Ordinances 2015-16 and 2016-10 to adjust the City of Bellbrook appropriations to reflect additional costs in some line items and reduced cost in other line items. This is the second amendment to the appropriations this year. In addition to the normal adjustments, this ordinance accounts for the change to the chart of accounts used in the new finance software. Being a public hearing, Mayor Baird opened up for public comments. Seeing no comments from the public the Mayor closed the public hearing and asked for a motion.

Mrs. Seger-Lawson made a motion to introduce Ordinance 2016-13. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mr. Schweller yes; Mayor Baird, yes. The motion carried 7-0.

Mr. Schweller read Ordinance 2016-14. An ordinance approving the appropriations of the City of Bellbrook for the fiscal year ending December 31, 2017. These appropriations were developed following the budget discussions with Council over the past several weeks. Mr. Schlagheck presented a power point presentation of the 2017 Annual Budget along with the Capital Improvement Program which is included with these minutes. The budget document is available on the City of Bellbrook website.

Mr. Schweller told Mr. Schlagheck that it was a good presentation. He also said it looks like the City is effectively and efficiently spending the taxpayer's money as if it were their own. Mr. Schweller said that if the City was not cut out of the local government fund and the estate tax that would be nearly \$300,000 incremental revenue. Mr. Schweller also stated that with a capital budget of \$1.6 million, less than 50% of those funds will come from Bellbrook due to the \$900,000 of grant funding.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

December 12, 2016

Mayor Baird thanked Mr. Schlagheck for putting the budget together. Mayor Baird said with revenue being stagnant and other cost increasing, at some point the city will have to address how to increase funding.

Being a public hearing, Mayor Baird opened up for public comments. Seeing no comments from the public the Mayor closed the public hearing and asked for a motion.

Mr. Schweller made a motion to introduce Ordinance 2016-14. Mr. Edwards seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

INTRODUCTION OF ORDINANCES

RESOLUTIONS

Mr. Edwards read Resolution 2016-FF. A resolution authorizing the Transfer of Funds for 2017. This resolution authorizes the transfer of funds established in the 2017 budget. This resolution is required by the Ohio Revised Code.

Mr. Edwards made a motion to adopt Resolution 2016-FF. Mr. McGill seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. McGill, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mr. Greenwood read Resolution 2016-GG. A resolution approving the replat of lots #36A and #3C into lots #36B, #37A, #38A and #3D, Highview Terrace Subdivision Section I. Planning Board met on December 7, 2016 and recommended approval of this replat.

Mr. Greenwood made a motion to adopt Resolution 2016-GG. Mr. Schweller seconded the motion. The Clerk called the roll. Mr. Greenwood, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

CITY MANAGER REPORT

Mr. Schlagheck said at the first meeting in January, Council will need to decide on the committee appointments and also appointments to the regional agencies. If anyone wants to change their assignments, please let him know.

Mr. Schlagheck said the new street banners are in place. They are more of a seasonal banner and will remain in place until we approach spring.

Mr. Schlagheck also said the City offices will be closed on December 23rd and December 26th for the Christmas holiday and January 2nd for New Year's Day

Mr. Schlagheck mentioned that the updated community videos are up on the website. There is no charge to the city for these videos. Mr. Schlagheck said it is nice to have these videos that highlight

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Meeting
December 12, 2016

the community. If someone is interested in moving to Bellbrook, these videos can be viewed and they can get a good sense of the community.

Lastly, Mr. Schlagheck said the next Council meeting will be on January 9, 2017.

COMMITTEE REPORTS

Service: Mrs. Seger-Lawson wanted to remind residents if there is a weather advisory not to park in the street if possible so the Service Department can clear the streets.

Safety: Mr. Greenwood said that the Police Department has seen an increase in open doors and driving under suspension apprehensions. The increase in open doors is due to bike patrols in the community. The increase in driving under suspension has increased due to each police cruiser having a computer. Next, Mr. Greenwood said the Police, in conjunction with the Fraternal Order of Police, purchased shoes for local children in the Bellbrook Sugarcreek schools. Mr. Greenwood also said that the Police are handing out candy canes to local motorist that are stopped and issued a written warning. Lastly, Mr. Greenwood thanked the Police and Fire Department for the work they do.

Finance/Audit: Mr. Schweller congratulated the City Manager and staff for having the budget signed, sealed and delivered in advance of January 1, 2017.

Community Affairs: Mrs. Middlestetter said that Christmas in the Park was on Saturday. It was a good turnout. She wished the residents a joyous holiday season.

OLD BUSINESS-

NEW BUSINESS-

Mrs. Seger-Lawson made a motion to appoint Mary Graves to serve on the Records Commission; term expires 12-31-18. Mr. McGill seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

OPEN DISCUSSION-

Mr. Edwards wished the residents a happy and safe holiday season.

Mr. Greenwood said residents should read the letter that Mr. Schlagheck wrote to the Mayor and Council presenting the 2017 budget. The letter is included with the budget document which is available on the city website. Mr. Greenwood said the letter brings everything together and it is simple to understand. It explains how the budget works and what the City is dealing with. Mr. Greenwood wished the residents a Merry Christmas and Happy New Year.

Mr. McGill wished the residents a happy holiday season and reminded residents to drive safely. He also encouraged residents to look over the budget. He thanked Mr. Schlagheck and staff for putting the budget together.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

December 12, 2016

Mrs. Middlestetter said that Mark and the staff are doing a good job in spending the taxpayer dollars like it is their own. She said the services the city delivers is at a reasonable cost.

Mrs. Seger-Lawson said that she does not think residents realize that Bellbrook does not have an income tax. The property tax is the main source of revenue for the city. Mrs. Seger-Lawson said the budget presentation that Mr. Schlagheck did was good. She wished the residents a Happy New Year.

Mr. Schweller wished the residents a Merry Christmas and Happy New Year. He also said we need to remember the service men and women who may not be home this holiday season. Mr. Schweller said in memory of former Council member, Ralph Fussner, please do not drink and drive this holiday season.

Mayor Baird thanked the Council for a great year. He wished the residents a happy holiday season.

Nina Herzog-255 Upper Hillside Dr. She wanted to know how soon the residents will be notified about the water project in the Upper Hillside area. Mr. Schlagheck said the funding for this project is not available until July 1, 2017. In January, the design portion of the project will begin and then the strategy for public education will be developed.

ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:45 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2017-A

January 9, 2017

City of Bellbrook

Resolution No. 2017-A

A Resolution by the Council of the City of Bellbrook Requesting the County Auditor to Certify the Total Current Tax Valuation of the City of Bellbrook and the Dollar Amount of Revenue that would be Generated by a Specified Number of Mills.

WHEREAS, the Council of the City of Bellbrook, Ohio, desires to request the voters to approve a 1.30 mill five year renewal general fund levy in excess of the ten-mill limitation for the purpose of providing current operating expenses; and

WHEREAS, pursuant to Section 5705.03 of the Revised Code, Council is required to certify to the County Auditor a resolution requesting the total current tax valuation of the City of Bellbrook and the dollar amount of revenue that would be generated by a specified number of mills.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That pursuant to the provisions of Section 5705.19 of the Revised Code, it is necessary that a renewal tax be levied in excess of the ten-mill limitation for the benefit of the City of Bellbrook for the purpose of providing current operating expenses of the general fund at a rate not exceeding 1.30 mills for each dollar of valuation, which amounts to 13.0 cents for each \$100.00 of valuation, for a five year period of time.

Section 2. That the question of the passage of said renewal tax levy would be submitted to the electors of the City at an election to be held on May 2, 2017. If a majority of the voters voting on this renewal levy vote in favor thereof, that tax levy will be first placed on the tax list and duplicate for the tax year 2017, for collection in calendar year 2018.

Section 3. That pursuant to Section 5705.03 of the Revised Code, the County Auditor is hereby requested to certify to the City of Bellbrook the total current tax valuation of the City and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the Clerk of Council is hereby directed to certify forthwith a copy of this resolution to the County Auditor upon its passage.

Section 4. That this resolution shall take effect and be in force forthwith.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2017-B

January 9, 2017

City of Bellbrook

Resolution No. 2017-B

A Resolution Authorizing the City Manager/Finance Director to File with the Greene County Auditor Requests for Advances of Taxes Collected.

WHEREAS, the Greene County Treasurer is in the process of collecting property taxes for 2017; and

WHEREAS, tax settlements will return to the City those taxes collected for the Police, Fire, General, and Police Pension Funds; and

WHEREAS, these settlements will not be ready in final form until after a significant amount of the taxes are collected; and

WHEREAS, such advances of taxes provide the City with a percentage of taxes already collected which can then be expended by the city.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the City Manager/Finance Director is hereby authorized to request advances of taxes in amounts authorized by the Greene County Auditor at those times during 2017 when sufficient taxes have been collected.

Section 2. That this resolution shall take effect and be in force forthwith.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2017-C

January 9, 2017

City of Bellbrook

Resolution No. 2017-C

A Resolution Directing the Greene County Auditor to Enter the Delinquent Cost of Weed and Grass Mowing on the Tax Duplicate for the Properties Attached Hereto.

WHEREAS, the City of Bellbrook, following all applicable procedures contained in the Bellbrook Municipal Code, caused overgrown grass and weeds to be cut on properties located in the City of Bellbrook; and

WHEREAS, Bellbrook Municipal Code Section 678.03 (b) authorizes the delinquent cost of such action to be certified to the Greene County Auditor to be entered upon the tax duplicate, and

WHEREAS, the collection of such delinquent costs are in the best interest of the City and its citizens.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the costs that have been incurred for the mowing of grass and weeds that have not been paid by the property owners is \$362.50.

Section 2. That the costs incurred shall be entered on the tax duplicate for the properties attached hereto.

Section 3. That this resolution shall take effect and be in force forthwith.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

City of Bellbrook
2017 Unpaid Mowing Assessment

Invoice #	Parcel ID	Property Owner	Property Address	Lot #	Assessment Amount
1	L35000200070007800	Fabian, Wanda L.	2220 Vemco Dr.	16	\$ 362.50
					\$ 362.50