



CITY OF BELLBROOK

SOIL EROSION & SEDIMENTATION PERMIT

15 EAST FRANKLIN STREET, BELLBROOK, OHIO 45305
 (937) 848-4666 WWW.CITYOFBELLBROOK.ORG

APPLICANT INFORMATION

DATE RECEIVED ____/____/____ PERMIT # _____

PROPERTY OWNER _____ PHONE NUMBER _____

APPLICANT NAME _____ PHONE NUMBER _____

APPLICANT ADDRESS _____ EMAIL _____

BUILDER NAME _____

REQUEST INFORMATION

PROPERTY ADDRESS _____

SUBDIVISION _____ SECTION _____ LOT NUMBER _____

PROPOSED LAND USE _____

OTHER COMMENTS _____

SEE THE REVERSE OF THIS PAGE FOR ADDITIONAL INFORMATION TO BE INCLUDED WITH A SOIL EROSION & SEDIMENTATION PERMIT.

A CITY OF BELLBROOK REPRESENTATIVE WILL REVIEW THE APPLICATION MATERIALS AND DETERMINE THE PERMIT FEE AND BOND AMOUNT (IF APPLICABLE).

THIS APPLICATION AND THE ACCOMPANYING MATERIAL IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I CERTIFY THAT IF THE PERMIT IS GRANTED: (1) I WILL NOT MODIFY THE PLANS WITHOUT PRIOR APPROVAL OF THE CITY OF BELLBROOK OR ITS AUTHORIZED AGENT(S) AND (2) ALL WORK WILL BE PERFORMED PURSUANT TO THE APPROVED PLANS, SPECIFICATIONS, AND SCHEDULES.

APPLICANT SIGNATURE _____ DATE ____/____/____

OFFICE USE ONLY		
PERMIT FEE	PAYMENT TYPE	REVIEW AUTHORITY
\$ _____	CASH <input type="checkbox"/> CHECK <input type="checkbox"/> # _____	ADMINISTRATIVE <input type="checkbox"/> SERVICE <input type="checkbox"/> CITY ENGINEER <input type="checkbox"/>
BOND FEE		
\$ _____		
APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/>		
APPROVED-CONDITIONS <input type="checkbox"/>	STAFF SIGNATURE _____	DATE ____/____/____

SITE DEVELOPMENT PLAN REQUIREMENTS

A. SITE DEVELOPMENT PLAN (MUNICIPAL CODE: 1226.05 c)

EACH APPLICANT SHALL PROVIDE INFORMATION THAT DETAILS THE LOCATION OF THE AREA PROPOSED FOR DEVELOPMENT, THE SITE IN RELATION TO ITS GENERAL SURROUNDINGS, PREDEVELOPMENT SITE CONDITIONS, EXISTING CHARACTERISTICS OF THE SITE, AND THE EXTENT OF PROPOSED EARTH DISTURBING ACTIVITIES. AT A MINIMUM THE PLAN SHALL INCLUDE THE FOLLOWING ELEMENTS:

- a) GENERAL LOCATION MAP THAT SHOWS THE AREA PROPOSED FOR DEVELOPMENT AND PERTINENT ADJACENT AREAS AND FEATURES;
- b) A DESCRIPTION OF THE NATURE AND TYPE OF THE EARTH DISTURBING/CONSTRUCTION ACTIVITY (E.G. RESIDENTIAL, COMMERCIAL, HIGHWAY, ETC.);
- c) A PHOTOCOPY OF THE APPROPRIATE SOIL SURVEY SHEET FOUND IN THE USDA SOIL SURVEY OF GREENE COUNTY WITH LOCATION OF SITE IDENTIFIED;
- d) A SITE PLAN MAP THAT SHOWS THE LOCATION OF EXISTING FEATURES AND PROPOSED IMPROVEMENTS ON THE SITE INCLUDING:
 - i. FOR SITES WITH RELIEF LESS THAN FIFTY (50) FEET, THE SCALE PROVIDED SHALL BE 1" = 60'; FOR SITES WITH GREATER THAN FIFTY (50) FEET RELIEF, THE SCALE PROVIDED SHALL BE 1" = 40';
 - ii. TOTAL AREA OF THE SITE AND THE AREA OF THE SITE THAT IS EXPECTED TO BE DISTURBED (I.E. GRUBBING, CLEARING, EXCAVATION, FILLING OR GRADING, INCLUDING OFF-SITE BORROW AREAS);
 - iii. SURFACE WATER LOCATIONS, INCLUDING SPRINGS, WETLANDS, STREAMS, LAKES, WATER WELLS, ETC., ON OR WITHIN TWO HUNDRED (200) FEET OF THE SITE, INCLUDING THE BOUNDARIES OF WETLANDS OR STREAM CHANNELS AND FIRST SUBSEQUENT NAMED RECEIVING WATER(S) THE APPLICANT INTENDS TO FILL OR RELOCATE FOR WHICH THE APPLICANT IS SEEKING APPROVAL FROM THE ARMY CORPS OF ENGINEERS AND/OR OHIO EPA;
 - iv. THE GENERAL DIRECTIONS OF SURFACE WATER FLOW OVER THE ONE HUNDRED 100 YEAR FLOODPLAIN, THE LIMITS OF THE ONE HUNDRED 100 YEAR FLOODPLAIN AND THE FLOODWAY; AND
 - v. ALL IMPROVEMENTS, INCLUDING BUILDINGS, RETAINING WALLS, SIDEWALKS, STREETS, PARKING LOTS, DRIVEWAYS, UTILITIES AND STORMWATER BASINS, DRAINAGE IMPOUNDMENTS, CHANNELS AND OUTLETS, ETC.
- e) AN ESTIMATE OF THE IMPERVIOUS AREA AND PERCENT IMPERVIOUSNESS CREATED BY THE EARTH DISTURBING ACTIVITY.

B. SITE DEVELOPMENT PLAN SUBMISSION, REVIEW, AND ACTION (MUNICIPAL CODE: 1226.05 d)

- a) SUBMISSION OF A SITE DEVELOPMENT PLAN (SDP) BY AN APPLICANT SEEKING APPROVAL INITIATES THE REVIEW PROCESS;
- b) THE CITY OF BELLBROOK'S AUTHORIZED AGENT(S) SHALL REVIEW THE SITE DEVELOPMENT PLAN (SDP) AND CONDUCT A SITE INSPECTION OF THE PROPOSED SITE;
- c) REVIEW OF THE SITE DEVELOPMENT PLAN (SDP) SHALL COMMENCE WITHIN SEVEN (7) WORKING DAYS AFTER RECEIPT OF THE SUBMITTAL;
- d) FOLLOWING ITS REVIEW THE AUTHORIZED AGENT(S) SHALL:
 - i. APPROVE THE SITE DEVELOPMENT PLAN (SDP); OR
 - ii. CONDITIONALLY APPROVE THE SITE DEVELOPMENT PLAN (SDP) PENDING ADDITIONAL INFORMATION AND/OR THE INCORPORATION OF REQUIRED CHANGES; AND/OR
 - iii. REQUIRE THE SUBMISSION OF A STORMWATER MANAGEMENT PLAN (SMP) BASED ON WRITTEN FINDINGS OF THE AUTHORIZED AGENT(S).

C. SCHEDULE OF FEES (MUNICIPAL CODE: 1226.02 j)

THE CITY OF BELLBROOK SHALL ESTABLISH A SCHEDULE OF FEES, CHARGES, EXPENSES, AND COLLECTION PROCEDURE FOR SAME AND OTHER MATTERS PERTAINING TO THESE REGULATIONS. UNTIL ALL APPLICABLE FEES, CHARGES AND EXPENSES HAVE BEEN PAID IN FULL, NO ACTION SHALL BE TAKEN ON ANY APPLICATION OR APPEAL. THE FOLLOWING FEES ARE REQUIRED UNDER THE EROSION CONTROL, SEDIMENT ABATEMENT AND STORMWATER MANAGEMENT REGULATIONS:

FILL, GRADE AND EXCAVATION PERMIT FEE - \$100 PLUS \$10 PER ACRE

D. FOR MORE INFORMATION

FOR MORE INFORMATION ABOUT THE CITY OF BELLBROOK'S STORMWATER MANAGEMENT REGULATIONS, PLEASE SEE CHAPTER 1226 OF THE BELLBROOK MUNICIPAL CODE.