



City of Bellbrook Fire Department

35 N. West St.

Bellbrook, Ohio 45305-1903

Fire Administration (937) 848-3272 – FAX (973) 848-5196

To Interested Part-Time Applicants:

All Fire Department Personnel are volunteer, part-time or full-time employees of the City of Bellbrook. All part-time applicants must meet the basic requirements prior to being considered for employment as established by the City and State of Ohio. It is very important that you furnish us with complete and correct information on you application.

All Fire Department part-time applicants must meet the following criteria prior to being considered:

- ✓ Must hold as a minimum a current State of Ohio Firefighter level I AND an EMT-B certification
- ✓ Transportation – must have own transportation, a valid Ohio Operator's License, Ohio Registration, and auto liability insurance (\$100,000/\$300,000 minimum)
- ✓ Minimum age – Firefighters/EMTs must be at least 18 years of age
- ✓ Take and pass the Miami Valley EMS Alliance firefighter examination. You will be responsible for the cost of this test. Information and registration regarding this test can be found at:

<http://www.mvfea.com/careers/ff-examination-schedule>

For any additional testing questions you can contact the Executive Director Jackie Leland at (937) 512-5103

- ✓ Physical Condition – due to the nature and stress of dealing with emergencies, the applicant must be in excellent physical condition (pass a physical agility test and medical exam). The Department requires candidates pass the C.P.A.T. test or another test designated by the Fire Department. The candidate is responsible for any cost related to the physical agility test. Information regarding the C.P.A.T. and a schedule for upcoming can be found at:

<http://www.mvfea.com/careers/cpat-candidates>

- ✓ Character – must be of good character and meet the standard requirements of a good citizen and pass a background investigation. The candidate will be responsible for any cost associated with the background check. However, the employee who successfully completes his/her one year probationary period will have this cost for the background check reimbursed.

NOTE: State law requires those accepted as EMT or Firefighter trainees be certified in the State of Ohio. A copy of your certification card must be attached to your application. If applying, a high school diploma or GED is required.

If you meet these basic requirements and all information is provided, your application will be considered. Questions regarding candidate requirements or the application process may be directed to the Recruitment Committee at Fire Headquarters, Monday through Friday from 0830 to 1530 hours. Telephone (937) 848-3272.

Thank you for your interest.

Jim Neidhard
Fire Chief