

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 23, 2015

**PRESENT:** Mr. Nick Edwards  
Mr. Forrest Greenwood  
Mr. Jon Martin  
Mrs. Elaine Middlestetter  
Mrs. Dona Seger-Lawson  
Deputy Mayor Mike Schweller  
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, February 23, 2015. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the prior minutes of the **regular meeting minutes of February 9, 2015**, Mayor Baird declared the minutes approved as written.

## **SPECIAL GUESTS**

**Mitchell Thompson**, was administered the Oath of Office, as a returning member on the Planning Board. Mr. Thompson's term expires December 31, 2019.

**Fire Chief Jim Neidhard** presented the Fire Department 2014 Annual Report. Chief Neidhard shared the statistical data of Fire and EMS runs for 2014, and the Department Awards that were given last year. Mrs. Seger-Lawson asked what he thinks are concerns going forward. Chief Neidhard said that staffing is a concern as volunteer numbers are down, not just in Bellbrook but everywhere. Mrs. Middlestetter commended the job Chief Neidhard has done in his first year in Bellbrook. The Annual report will be available on the City website.

## **PUBLIC HEARING OF ORDINANCE**

Mayor Baird opened the public hearing for **Ordinance No. 2015-1**. Mr. Martin read Ordinance No. 2015-1 amending Chapter 1610 of the Bellbrook Municipal Code, Establishing the Fire Code Enforced by the Bellbrook Fire Department.

This change will update the text in the Bellbrook Fire Department Unified Fire Code to the most current language from the State of Ohio. The previous language is from 1994. Being no public comments, the Mayor closed the public hearing and asked for a motion.

**Mr. Martin made a motion to introduce Ordinance No. 2015-1**. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 23, 2015

## INTRODUCTION OF ORDINANCE

Mrs. Seger-Lawson introduced **Ordinance No. 2015-2** amending Chapter 1042 of the Bellbrook Municipal Code, relating to increase the fees for tap-ins.

This is a slight increase to the tap-in fees which have not been increased since 2010. The public hearing will be held at the next regular meeting on March 9<sup>th</sup>.

**Mrs. Seger-Lawson made a motion to introduce Ordinance No. 2015-2.** Mr. Schweller seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

## RESOLUTION

Mr. Edwards read **Resolution No. 2015-E** authorizing the City Manager to advance sick leave to an employee in its entirety.

Mr. Schlagheck explained the City has an employee who is currently off on medical leave and has exhausted their leave. This will allow the City to advance 160 hours of sick leave, which is earned on a prorated basis, in an effort to allow the employee to stay in paid status.

**Mr. Edwards made a motion to adopt Resolution No. 2015-E.** Mr. Greenwood seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

## CITY MANAGER REPORT

Mr. Schlagheck gave an update on the cell tower proposal he spoke about at the last meeting. One company, TowerPoint has extended their offer and also made another offer of a larger payment, which would be paid to the City over a certain amount of time. The second company Crowne Castle owns the tower and has the current lease agreement. Mr. Schlagheck is looking into the lease language and the interpretation to make sure if there are any new providers added onto the tower the City will get an increase. Mr. Schlagheck will report to Council once he has more information. Mrs. Middlestetter is glad we are taking a closer look at the cell tower lease.

Mr. Schlagheck has a verbal agreement with the County Administrator for the Water Service Area agreement. The City will pay the County \$1300 for each tap-in in the new water service area.

The streets the City has plans to resurface this year include Beryl Drive, Bledsoe Drive, Gary Drive, Washington Mill Road and a small section of West Franklin Street. The estimated cost is \$161,278

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 23, 2015

with \$12,637 to be reimbursed by the County for their portion of Washington Mill Road. The bids will be received in March.

Mr. Schweller asked if there have been many complaints about the snow removal this year. Mr. Schlagheck said that there have not been many complaints.

## **COMMITTEE REPORTS**

**Service:** Mrs. Seger-Lawson received an email that she read thanking the City for their work on cleaning the streets. She also reported that there have been 17 days of weather events with 26" of snow and ice and the City has used 285.74 tons of salt.

**Safety:** No report.

**Finance/Audit:** No report.

**Community Affairs:** No report.

## **NEW BUSINESS**

Mr. Schlagheck asked for a motion to authorize him to solicit bids for the Water Main Extension and Downtown Replacement Project. This is the project of which \$342,000 will be funded by the Ohio Public Works Commission. The City's share will be approximately \$120,000. Mr. Schlagheck said bids will be opened on March 19<sup>th</sup> with a June 1<sup>st</sup> start date and a completion date of August 18. This project will allow for a complete loop of the high pressure water system.

**Mr. Schweller made a motion to authorize the City Manager to solicit bids for the Water Main Extension and Downtown Replacement project.** Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

## **OPEN DISCUSSION**

**Mr. Edwards** reminded residents that it makes it easier for the service department to clean the streets if you don't park cars on the street.

**Mrs. Middlestetter** said she noticed in some places snow from driveways was blown back out on the roads and asked residents to not put the snow back in the streets.

**Mayor Baird** announced the pancake breakfast and blood drive at Stephen Bell this Saturday.

**Rhys Schantz**, Boy Scout Troop 162, is here to get his Citizenship Merit badge. Mayor Baird presented him with a City of Bellbrook pin.

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 23, 2015

## **ADJOURN**

Being no further business to come before this regular session of Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:56 pm.

---

Robert L. Baird, Mayor

---

Carrie C. Smith, Clerk of Council