

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

January 26, 2015

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, January 26, 2015. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

Mrs. Middlestetter made a motion to excuse Mr. Martin. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 6-0.

After polling members of City Council, as there were no corrections or additions to the prior minutes of the **regular meeting minutes of December 8, 2014**, and **special meeting minutes of December 29, 2014**, Mayor Baird declared the minutes approved as written.

SPECIAL GUESTS

Mayor Baird administered the Oath of Office to **Mr. Robert Guy** and **Mr. Robert Middlestetter**. Both are members of the Board of Zoning Appeals/Property Review Commission.

PROCLAMATION

Mayor Baird read a Proclamation that Mr. Edwards was asked to present to the India Club of Greater Dayton in celebration of Republic Day of India held on January 25, 2015, at Bellbrook High School.

RESOLUTIONS

Mr. Schweller read **Resolution No. 2015-A** authorizing the City Manager/Finance Director to file with the County Auditor request(s) for advances of taxes collected in its entirety.

By doing this, the City will receive property taxes from the County faster. The City has been making this request to the County Auditor for several years.

Mr. Schweller made a motion to approve Resolution No. 2015-A. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 6-0.

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Mr. Edwards read **Resolution No. 2015-B** authorizing the City Manager to participate in a contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of a Police vehicle for the City of Bellbrook.

Mr. Schlagheck said this vehicle will replace the Police Chief vehicle with a new sedan. This expense was included in the 2015 budget and the cost came in just under the amount budgeted.

Mr. Edwards made a motion to approve Resolution No. 2015-B. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mrs. Seger-Lawson, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 6-0.

CITY MANAGER REPORT

Mr. Schlagheck reported the 2014 Waste Collection and Recycling Statistics. The City collected 2,450 tons of waste and 657 tons of recycling. The average household produced 0.97 tons of waste and 0.26 tons of recycling in 2014.

The Property Tax Valuation for the City of Bellbrook has gone down 0.38%. The property tax information including values and bills is available at www.co.greene.oh.us. Mr. Schlagheck also reported that Vectren has filed to reduce their tax in the City; however, the impact is minor and will only amount to approximately a \$5,700 reduction in taxes for the City.

Zoning permits were down slightly in 2014 compared to 2013. Property maintenance violations were slightly higher in 2014, but as a whole property maintenance and zoning violations were down.

Mr. Schlagheck informed Council that the Planning Board met in January regarding allowing automatic pool covers in place of a fence. This issue was brought up from a variance case asking for an automatic pool cover in lieu of a fence. The Planning Board had two meetings to discuss this issue and decided to make no change to the Code and will continue to require a fence around swimming pools.

Mr. Schlagheck spoke about a piece of land with a cell tower on it that the City leases, and receives around \$32,000 a year from this lease. A company has contacted Mr. Schlagheck and would like to purchase that lease for approximately \$400,000 dollars, plus an additional amount each month if they would get any new carriers on this tower. Mr. Schlagheck will look into this further and report back to Council.

Mr. Schlagheck said the State of Ohio has started putting every check that they write on their website. No one has ever asked for this information from the City, but Mr. Schlagheck wanted to know how Council feels about doing this ourselves. Mayor Baird said if the City is getting a lot of requests we should look into putting this information on the website. Mr. Schweller said that as long as we are fulfilling any requests we get, he does not think that it is worth the cost to put that out there. Mr.

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Greenwood said that if as long as it is easy for someone to request this information this wouldn't be necessary. Council agreed that there is no need to add this information to the website right now.

COMMITTEE REPORTS

Service: Mrs. Seger-Lawson said they have not had any complaints about the streets during the last few snow events.

Safety: No report.

Finance/Audit: Mr. Schweller reported on the Financial Update provided by Mr. Schlagheck and how well the budget is tracked and prepared.

Community Affairs: Mrs. Middlestetter said there is a need for volunteers on the Village Review Board.

NEW BUSINESS

The Clerk read the City's appointees to various committees for 2015.

Records Commission: Ms. Mary Graves, Community Volunteer

Greene County Board of Health: Mr. Bill Beeman, Bellbrook Representative

Finance Committee: Mr. Schweller, Chair; Mr. Edwards, and Mrs. Seger-Lawson

Safety: Mr. Greenwood, Chair; Mr. Martin; and Mrs. Middlestetter

Community Affairs: Mrs. Middlestetter, Chair; Mr. Edwards; and Mr. Martin

Service: Mrs. Seger-Lawson, Chair; Mr. Greenwood; and Mr. Schweller

The Clerk read the Regional Delegates for 2015.

Bellbrook-Sugarcreek Chamber of Commerce: Mrs. Middlestetter

Greene County Department of Development: Mr. Schlagheck and alternate Mayor Baird

Greene County Regional Planning Commission: Mrs. Seger-Lawson and alternate Mayor Baird

Mayors and Managers: Mayor Baird and alternate Mr. Schlagheck

Miami Valley Regional Planning Commission: Mayor Baird and alternate Mr. Schlagheck

Museum Board: Mrs. Middlestetter

Solid Waste Advisory Committee: Mr. Schlagheck

Waste Water Committee: Mr. Schlagheck

Firefighters Dependency Fund Board: Mr. Schweller and Mr. Martin

Mr. Schweller made a motion to approve the above appointments for 2015. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 6-0.

OPEN DISCUSSION

Mr. Greenwood said that the last snow event went well and the City seems to be saving salt.

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Mrs. Middlestetter appreciates that we are not putting that much salt down for financial reasons and for the environment.

Mrs. Seger-Lawson thanked those individuals who volunteer to serve on the City Boards.

Alex Crane is a Boy Scout attending the meeting in order to get his Citizenship Badge. Mayor Baird thanked him for coming and presented him with a City of Bellbrook pin.

EXECUTIVE SESSION

Mr. Schweller made a motion to enter into executive session to discuss employee evaluations for the City Manager and Clerk of Council at 7:37 pm. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 6-0.

Mr. Edwards made a motion to exit out of executive session at 8:50 pm. Mr. Greenwood seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 6-0.

Mr. Schweller made a motion to increase the Clerk of Council pay to \$17.50 per hour, back dated to January 1, 2015, or the nearest pay date. Mr. Greenwood seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mr. Greenwood, yes; Mr. Edwards, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 6-0.

Mrs. Seger-Lawson made a motion to approve an annual salary increase for the City Manager/Finance Director of three percent and a bonus of six percent based on his annual salary, back dated to January 1, 2015, or nearest pay date. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 6-0.

ADJOURN

Being no further business to come before this regular session of Bellbrook City Council, Mayor Baird declared the meeting adjourned at 8:56 pm.

Robert L. Baird, Mayor

Carrie C. Smith, Clerk of Council