



# CITY OF BELLBROOK

*Founded 1816*

## HOME OCCUPATION REGISTRATION

Home Occupations are permitted as an accessory use in a single family residential district only (R-1AA, R-1A and R-1B) **PROVIDED the occupation conforms in its entirety to the following regulations:**

- “(a) A home occupation shall be conducted entirely within the principal residential structure with no more than 25% of the total floor area to be used in connection with the home occupation. No home occupation shall be conducted in any accessory structure, nor shall the storage of equipment related to the home occupation be contained within any accessory structure;
- (b) There shall be no change in the external appearance of the building or premises resulting from the home occupation nor shall there be any storage of products, equipment or materials on the lot. No more than one sign, not to exceed 1 square foot in total sign area, is permitted on the building, which shall be non-illuminated and mounted flat against the wall of the principal building;
- (c) Only members of the household residing on the premises where the home occupation occurs may be employed full or part-time in the home occupation. In no case shall a home occupation be permitted to operate earlier than 8 AM or later than 6 PM. An exception to this requirement is for direct sale of consumer products where parties for the purpose of taking orders or selling merchandise are held;
- (d) Traffic generated by the home occupation shall not create safety hazards nor be substantially greater in vehicular size nor exceed on any continual basis the average number of vehicle trips that would normally be expected. Vehicles having a cargo area greater than twenty-two (22) feet in length or having dual rear axles are prohibited;
- (e) No area on the residential property may be created to park any vehicles or equipment related to the home occupation. Any home occupation which requires the creation of parking in addition to the parking areas already provided for the single family residence shall not be operated within a residential zoning district. The use of a home occupation shall not reduce or render unusable areas provided for required off-street parking for the dwelling unit;
- (f) A home occupation shall not produce heat, cold or dampness, create noise, vibration, fire, explosion, light, glare, dust, smoke, fumes or odor, electric or electronic disturbances detectable to normal sensory perception by a person located off the premises or beyond the walls of the dwelling; and
- (g) A home occupation shall be conducted in accordance with all other city regulations and state and federal laws and licensing requirements.”

Name of Home Occupation: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Home Occ Owner Name: \_\_\_\_\_  
*(if different)*

Property Address: \_\_\_\_\_

Property Owner Phone(s): \_\_\_\_\_

Home Occ Owner Phone(s): \_\_\_\_\_  
*(if different)*

Property Owner E-Mail: \_\_\_\_\_

Home Occ Owner Email: \_\_\_\_\_  
*(if different)*

Type of Home Occupation: \_\_\_\_\_  
*(Explain in detail, i.e., service sold, hours, etc. Use additional page, if necessary)*

**I, the undersigned, operator of said Home Occupation hereby acknowledges that the Home Occupation as described meets all the provisions of the definition as stated:**

\_\_\_\_\_  
Signature / Printed Name

**Please return completed form to the City of Bellbrook Zoning Office, 15 E Franklin Street, 2<sup>nd</sup> floor, Bellbrook OH 45305, (937) 848-8477. No registration fee or permit fee required. Please contact the State of Ohio Attorney General’s Office, (614) 466-4986 and the Greene County Auditor at (937) 562-5065 for information regarding state and county licensing requirements for businesses and associated home occupations.**